

Job Title	Videographer and Editor
Job Location	Delhi
Nature of Employment	Fixed Term and Full Time
About the Organization	<p>About DEF: Set up in 2002, the Digital Empowerment Foundation (DEF) is a development entity with focus on Information Communication Technologies (ICTs) for development and good governance. It works in key areas of – Skill development & capacity building, social entrepreneurship, ICT services delivery, Information for empowerment & development (CIRCs), digital content & solutions for rural empowerment, youth and women empowerment, Local self-governance (Panchayats), ICTs for Civil Society Organisations (eNGO), ICT solutions for MSMEs (eMSME), District Public Library as knowledge centres, Wireless solutions for communities (W4C), ICT for cluster development (Chanderiyan), ICTs for environment & natural resource management, Internet rights, Knowledge products and services (Research & case study products), Knowledge networks (the Manthan Award, mBillionth Award), Mobiles for Social & Behavioural Changes, Social Media for Development & Change, ICTs for regional development (North East India), Community Radio & Broadcasting solutions, ICT Academy for youth & institutional empowerment. DEF has presence in India, South Asia and initial interventions in Africa. Details at www.defindia.org</p>
Duties and Responsibilities	<ul style="list-style-type: none"> • Understanding the requirements from the client • Thorough analysis & visualization of the video/audio as per the requirement & targeted communities • Define terms of content development & work with Script Writer & designer to develop the content. • Analyze the type of the required content & accordingly plan the team schedule. • Video making/finalization & Edit films and videotapes to insert music, dialogue, and sound effects, to arrange films into sequences, and to correct errors, using editing equipment. • Determine the specific audio and visual effects and music necessary to complete films • Overseeing the quality and progress of audio and video engineering and editing; • Responsible for providing necessary support to the Programme Manager in creative thinking, compiling and submission of work related videos.
Reporting to	<ul style="list-style-type: none"> • Programme Manager
Desired Skills and Competencies	<ul style="list-style-type: none"> • 3-5 years of experience in Video/Audio development with a relevant experience in Social Sector. He/She should understand the Grassroots communities & develop content what appeals them most. All the video/Audio will be created for informational/promotional purpose, so the person should be comfortable with the frequent visits to the ground locations for quick footage collection & shooting.
Educational Qualification	<ul style="list-style-type: none"> • Should be at least a Graduate in any field from a recognized University or Institution with a diploma/degree in video editing and film making. • Keeping abreast of emerging technologies in new media

	<ul style="list-style-type: none"> • Proven ICT skills including Internet based and Social Media based knowledge • Must be fluent in Hindi, English • Three to five years of proven experience in a well-recognized organization/company with same roles and responsibilities.
Salary & Benefits	<ul style="list-style-type: none"> • Negotiable (Based on the experience and competencies)
To apply	<p>Please send your application and resume through e-mail at soohnaseva@defindia.net . Please mention in the subject line of your e-mail "SS 11110_Videographer and Editor". Only short listed applicants will be contacted. Selected Candidates are supposed to join with immediate effect. Interviews shall be conducted in the New Delhi office only.</p>